



CITY COUNCIL MEETING

Minutes

Thursday, April 17, 2025 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., April 17, 2025, at Lyons City Hall. Upon roll call, the following Council members were present: Tyler Vacha, Brantley Vavra, and Matthew Carr. Council member Kyle Phillips was absent. Also in attendance were City Clerk Whitney Anderson, Utility Superintendent Terry Ueding, Library Director Mike Heavrin, and Chief Svendsen.

Visitors included Cassie Myers with the Lyons Ball Association and Brooks Larsen.

I. ROUTINE BUSINESS

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

II. PUBLIC HEARING

1. Motion by Vacha, seconded by Carr to enter into a Public Hearing. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.** Mayor Brink opened the Public Hearing at 5:30 PM to to consider evidence in support of or in protest against the issuance of Class K Catering Application for Merly's. There being no verbal or written comments or objections, a motion by Carr, seconded by Vacha was made to adjourn the Public Hearing. On roll call, AYE: Vavra, Vacha, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.** Mayor Brink Closed the Public Hearing at 5:31 PM.

III. CONSENT AGENDA

1. Approval of minutes of regular meeting on March 11, 2025, as on file in the City Clerk's Office.
2. Claims as presented except claims of KB's Mini Mart and Megan Vavra.
3. **Resolution No. 2025-04 – One & Six Year Street Program was adopted and signed.**
4. **ORDINANCE 778 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, DESIGNATING THE CITY'S ZONING ADMINISTRATOR AS THE CITY EMPLOYEE TO APPROVE, WITHOUT PLANNING COMMISSION OR CITY COUNCIL APPROVAL, THE ADMINISTRATIVE SUBDIVISIONS OF EXISTING LOTS, BLOCKS, AND LANDS WITHIN THE SUBDIVISION JURISDICTION OF THE CITY IN THE CIRCUMSTANCES AS MORE PARTICULARLY DESCRIBED HEREIN; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE; TO PROVIDE FOR PUBLICATION IN PAMPHLET FORM was adopted and signed.**
5. **ORDINANCE NO. 779 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, TO AMEND MUNICIPAL CODE SECTION 93.01 TO PROHIBIT CERTAIN ANIMALS WITHIN THE CORPORATE LIMITS OF THE CITY; TO PERMIT THE KEEPING OF CHICKENS UNDER CERTAIN CONDITIONS; TO PROVIDE A PENALTY FOR VIOLATIONS; TO**



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REPEAL ANY AND ALL ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE; TO PROVIDE FOR PUBLICATION IN PAMPHLET FORM was adopted and signed

6. **Resolution No. 2025-05 – Update Pool Rules and Lifeguard Handbook was adopted and signed.**

CLAIMS

AMERITAS LIFE CORP	RETIREMENT	\$ 4,879.08
APPEARA	CLOTHING FEB/MAR	\$ 746.01
ARBOR DAY FOUNDATION	ANNUAL MEMBERSHIP	\$ 20.00
BARCO MUNICIPAL PRODUCTS	SUPPL	\$ 1,194.00
BLUE CROSS BLUE SHIELD	GROUP INS	\$ 10,791.46
BREHMER INDUSTRIES	SUPPL	\$ 404.36
BRYCE OLSEN	POSTAGE REIMBURSEMENT	\$ 10.10
BURT COUNTY SHERIFF	MAY TELETYPE FEES	\$ 24.00
CITY OF LYONS UTILITIES	UTILITIES	\$ 6,510.85
CLASSIC CLEAN CARWASH	MTCE MARCH	\$ 17.12
CNA AUTO SERVICE	MTCE	\$ 569.40
COLE PAPERS INC.	SUPPL	\$ 1,236.71
COLONIAL RESEARCH CHEMICA	SUPPL	\$ 2,991.50
COMFORT INN	LODGING WATER CONF	\$ 471.80
DEPARTMENT OF ENERGY	ELECTRIC	\$ 6,978.05
EFTPS	FED/FICA TAX	\$ 13,032.59
FASTWYRE BROADBAND	SERV	\$ 856.69
FP MAILING SOLUTIONS	POSTAGE	\$ 600.00
FP MAILING SOLUTIONS LEAS	METER LEASE	\$ 251.85
HOA	MTCE	\$ 997.63
HSA - EMPLOYEES	HSA	\$ 2,100.00
IIMC	DUES ANDERSON/FRAHM	\$ 330.00
JACK'S UNIFORMS	CLOTHING	\$ 527.15
JENSEN PLG & HTG INC	AC REPAIRS LIB	\$ 2,644.16
JOHNSON & MOCK, PC, LLO	LEGAL FEES	\$ 1,681.00
JOHNSON-ERICKSON-O'BRIAN	100% CONST. DOCS PARK PROJECT	\$ 16,930.00
JOSH SVENDSEN	MILEAGE REIMBURSEMENT	\$ 112.00
LIFEGUARD	SUPPL-AED BATTERY	\$ 205.00
LINCOLN FINANCIAL	INSURANCE	\$ 654.52
LINCOLN WINWATER WORKS	CG SUPPL SEWER	\$ 3,404.29
LORENSEN GRAIN & READY MI	CONCRETE	\$ 201.30



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LYNKRIS PATIO FURNITURE	POOL CHAIRS	\$ 4,037.00
LYONS COMMUNITY CLUB	DUES	\$ 200.00
LYONS MIRROR-SUN	LEGAL PRINTING	\$ 526.12
MAIN STREET SERVICES LLC	MTCE	\$ 27.15
MENARDS	MTCE/SUPPL	\$ 559.71
MIDWEST ALARM SERVICES	ALARM MONITOR/INSPECT	\$ 849.96
MIDWEST LABORATORIES INC	TESTING	\$ 93.65
MUTUAL OF OMAHA	INSURANCE	\$ 348.91
NDEE-PUBLIC WATER OPERATR	TRAINING III - RAABE	\$ 680.00
NEBRASKA DEPT OF REVENUE	SALES AND USE TAX	\$ 24,989.26
NEBRASKA RURAL WATER ASSO	WTR CONF UEDING/RAABE	\$ 890.00
NICOLE FRAHM	MILEAGE	\$ 56.00
NOVUS COMPUTERS	REFRESH PROJECT	\$ 4,915.00
NPGA	NATURAL GAS PURCHASE	\$ 66,584.95
NPPD COLUMBUS	ELECTRIC PURCHASE	\$ 31,105.67
OLSSON ASSOCIATES	STREET SUP SERV	\$ 750.00
ONE CALL CONCEPTS, INC.	LOCATE FEE	\$ 15.11
ONE OFFICE SOLUTION	SUPPL	\$ 193.06
PAYROLL CHECKS	PAYROLL CHECKS ON 03/17/2025	\$ 15,841.47
PAYROLL CHECKS	PAYROLL CHECKS ON 04/01/2025	\$ 16,986.14
PAYROLL CHECKS	PAYROLL CHECKS ON 04/15/2025	\$ 17,408.57
PORT-A-JOHNS	FEB SERV	\$ 140.00
SAPP BROS PETROLEUM INC	PROPANE	\$ 422.93
SAVEMORE MARKET	SUPPL	\$ 8.10
SAYLER SCREENPRINTING	CLOTHING OLSEN	\$ 204.00
SMOKE IT UP WELDING	AERATOR - 2ND HALF	\$ 4,150.00
SOUTH SIOUX CITY MARRIOT	LODGING CLERK SCHOOL	\$ 440.00
STAN HOUSTON EQUIPMENT CO	PERMAPATCH	\$ 825.00
STANEK FIRE PROTECTION	FIRE EXT INSPECT	\$ 378.45
STEINY'S GENERAL STORE	SUPPL	\$ 439.37
TERRY UEDING	MEAL REIMBURSEMENT	\$ 19.45
TMS, INC	TIMECARD SERV	\$ 4,925.00
TOTAL FIRE & SECURITY	ANNUAL FIRE INSPECT	\$ 250.00
TT TECHNOLOGIES INC	GRUNDOMAT SHIPPING	\$ 275.00
US BANK	SUPPL	\$ 1,065.64



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USABUEBOOK	SUPPL	\$ 243.79
VERIZON WIRELESS	SERV	\$ 534.12
WASTE CONNECTIONS OF NE	GARBAGE FEE	\$ 8,587.73
WESCO RECEIVABLES CORP	SUPPL	\$ 639.63
WHITNEY ANDERSON	MILEAGE/MEAL REIMBURSEMENT	\$ 65.39
NENEDD	25-26 Membership Fees	\$ 1,104.16
CONTINENTAL RESEARCH	SUPPL	\$ 408.76
JENSEN PLG & HEATING	MTCE PARK BATHROOM	\$ 109.76
CENTER POINT LARGE PRINT	LIB BOOKS	\$ 389.52
CENGAGE LEARNING	LIB BOOKS	\$ 109.46
NOVUS COMPUTERS	LIB MTCE	\$ 352.49

Motion by Vacha, seconded by Carr to approve the consent agenda. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**

IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent.

Public Comments:

Brooks Larsen expressed interest in developing a ball field east of the existing concession stand. He noted that when the property was originally acquired, even if it was 22 years ago, was intended for this use. Larsen requested that the City Council take this into consideration when designing the layout of the future campground. Larsen asked if the proposed Master Plan from JEO is being voted on tonight. Mayor Brink advised that only the location of the restroom/storm shelter will be voted on tonight.

Cassie Myers, a member of the Ball Association Board, shared a letter from Leah and Stuart Miller as well as a letter from herself, all expressing support and interest in the proposed ball field project, and providing council with their proposed layout. The layout would place the field starting 130 feet from the existing light pole next to the concession stand, then extending 150 feet east. There are concerns with the city's current plan for the size and location of a t-ball field being too small and too close to the concession stand as well as eliminating future parking. Myers voiced frustration regarding the lack of communication between the City Council and the Ball Association about the future use of the property. In response, Mayor Brink emphasized that communication is a two-way process and reminded attendees that the City Council meets monthly at a consistent time. The Mayor expressed a desire to maintain open communication and that a meeting between



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representatives of the City Council and the Ball Association will be scheduled in the near future to further discuss plans for the site.

1. Motion by Vavra, seconded by Vacha to approve the Application for a Class K Catering License for the Current Class C License for Merly's. On roll call, AYE: Carr, Vacha, Vavra. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
2. Motion by Vacha, seconded by Carr to approve DD#6 of CDBG funds 23PWF003 in the amount of \$9,826.09 for 80% match of invoice 159985 from JEO Consulting for construction documents. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.** \$2,456.52 will be transferred from GEN MM for the match.
3. LDNE JAG Program was unable to attend or provide proposal.
Motion by Vacha, seconded by Carr to table the approval to install outdoor free Library book box by the LDNE JAG Program . On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
4. Rachael Nielsen, part owner of Logan Valley Market, addressed the council regarding their LB840 funding application. The request seeks financial assistance to support renovations and an expansion of their space to accommodate events, as well as the installation of a cooler for flowers, specialty meats, and produce. The LB840 Application Review Committee recommended approval of a \$3,500 grant and a \$3,500 loan at 0% interest, with loan repayment to begin one year after the disbursement of funds.
Motion by Carr, seconded by Vacha to approve LB840 application from Logan Valley Market for a \$3,500 grant and a \$3,500 loan at 0% interest, with loan repayment to commence one year after the disbursement of funds. On roll call, AYE: Vavra, Vacha, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
5. Motion by Carr, seconded by Vavra to approve Library Agreement with Burt County. On roll call, AYE: Vacha, Vavra, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.** The agreement includes a \$1,500 annual contribution for its library budget. The agreement ends December 31, 2026.
6. Kate Webster was unable to attend the meeting, but provided a letter to council with her ideas and request to improve the tennis and basketball court area. Kate would like to replace the basketball nets, repaint the hoops, replace the tennis nets, repaint the court lines, add lines for pickleball so the courts can accommodate both tennis and pickleball.
Motion by Vacha, seconded by Vavra to approve the request to improve tennis and basketball court and provide \$500 towards the project. On roll call, AYE: Vacha, Vavra, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
7. Mayor Brink opened the individual bid received for the wooden playground at the park. The bid was for \$100 from Jolene Olivo with removal of playground no later than June 1, 2025.



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Motion by Vacha, seconded by Carr to approve bid of \$100 from Jolene Olivo for the wooden playground at the park. On roll call, AYE: Carr, Vacha, Brink. NAY: None. ABSTAIN: Vavra. ABSENT: Phillips. **MOTION CARRIED.**

8. Chief Svendsen presented his Police Report which included 26 Calls for Service, 4 Assists, 3 Traffic Accidents, and 3 Ordinance Violations. Chief Svendsen completed 3 weeks of Online Legal Course through NLETC, which is a required course for Chiefs. Svendsen also completed Background Investigations training in March. Olsen will be leaving for the academy April 27 and is a 16 week course.
9. Library Director Mike Heavrin Library and Grant Report:
March Income and Expenses:
Income: \$0 for the month, which is \$197.82 below the monthly budget goal. Fiscal Year (FY) income to date is \$1,930, which is \$717.50 above the FY 2024–2025 budget projection.
Expenses: \$8,294.35 for the month, which is \$1,458.69 over the monthly budget. FY expenses to date total \$43,757.83, which is \$2,743.79 over the FY 2024–2025 budget.
Training will begin for the incoming Library Director, focusing on key job functions and operational responsibilities. USAC E-Rate for FY 25-26 is complete.
Grant Updates: Heavrin will coordinate with Chief Svendsen to gather estimates and prepare a grant application for the Police Department Surveillance Project. The T-Mobile grant—available up to \$50,000—opens four times annually and may serve as a potential funding source for park improvements. Nebraska Games and Parks grant opens May 5 and closes August 22.
10. Motion by Vacha, seconded by Carr to approve Lacy Hollman’s promotion to Library Director at \$15/hr with a 6 month probation period effective April 17, 2025. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
11. Motion by Vacha, seconded by Carr to table the hiring of a librarian. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
12. **Utilities Report – Terry Ueding**
 - a. **Gas License Update** – Ron, Jesse, and Gerald are all fully qualified; each will receive a \$0.75 raise backdated to the date of completion. Joel is semi-qualified, and his status will be considered during his annual review. Terry has also completed his testing to keep his fully qualified status. Clerk Anderson asked for clarification on whether such raises can be implemented automatically or require prior Council approval. The Council confirmed that license raises outlined in the ordinance are automatic. However, employees must maintain their qualifications to continue receiving the raise.
 - b. Motion by Carr, seconded by Vavra to purchase a 70-gal pump for the park for \$8,299. On roll call, AYE: Vacha, Vavra, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
 - c. A new backup pump for the lift station at the sewer lagoon will need to be ordered, as the existing pump is missing.



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- d. Swimming Pool should be filled by May 16th.
 - e. Park benches are about to be cemented in – Ueding would like to make sure before he proceeds that council doesn't want to save any of these benches to go around the new playground. Council agreed to move forward with the install and request additional benches in next year's budget.
 - f. Ueding discuss rocking the north and east side of baseball field parking lots. The plan to rock the campground has been put off.
 - g. Ueding would like to get councils input on yellow truck before he gets bids for next years budget. Council would like to get a bid for a similar size truck as well as bid to repair chip in current truck.
13. Clerk's Report – Whitney Anderson
- a. Clerk Anderson presented the March Treasurer Report. Motion by Carr, seconded by Vavra to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Vacha, Vavra, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
 - b. General, Utility, and Debt Service Income Statements for the month ending March 31, 2025. The General Fund had a month-to-date net gain of \$11,599.32 and a year-to-date net loss of \$54,728.76. The Utility Fund had a month-to-date net gain of \$4,620.62 and a year-to-date net loss of \$84,517.69. Debt Service had a month-to-date net gain of \$5,014.81 and a year-to-date net loss of \$96,394.85.
 - c. Budget reports for the sixth month (50%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 22%. General Expenses were 22.67%. Utility Receipts were 51.55%. Utility Expenses were 51.11%. Debt Service Receipts were 21.18% and Debt Service Expenses were 89.21%
 - d. \$4,000 awarded by Lower Elkhorn NRD's Community Forestry Program.
 - e. Community Club will be purchasing 10 additional lounges for the pool.
 - f. Motion by Carr, seconded by Vavra to approve JEO's Master Plan for the Restroom/Strom Shelter location. On roll call, AYE: Vacha, Vavra, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
 - g. Motion by Vacha, seconded by Carr to approve bid proposal from Dostals Construction in the amount of \$2,000 for install supervision of new playground. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
 - h. Discussion was held regarding the Downtown Revitalization (DTR) project, with the grant due in September. A preliminary cost estimate for light poles, sidewalks, curbs, and gutters from 1st Street to 4th Street is approximately \$1.8 million. This estimate does not include parking or resurfacing of Main Street. If awarded, the DTR Grant would provide \$400,000 in funding. The remaining project costs could potentially be covered through LB840 funds and/or the creation of a paving district with a general obligation bond. It was noted that light poles cannot be included in the general obligation bond, which is a large portion of the expense. Preliminary bond figures were presented to the council. Following discussion, the Council decided to wait until next year to apply for DTR funds. Mayor Brink emphasized the importance of continuing to develop and plan the project in the meantime to ensure readiness for the next grant cycle. Additional grant funding opportunities were also discussed and will be researched further.



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14. Mayor Brink introduced **ORDINANCE NO. 780 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, ESTABLISHING A FEE AND TAX SCHEDULE TO INCLUDE THE VARIOUS AND CERTAIN FEES AND TAXES CHARGED BY THE CITY FOR VARIOUS PERMITS, SERVICES, LICENSES, AND OTHER MATTERS; REPEALING CONFLICTING ORDINANCES AND SECTIONS THEREOF; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.** Motion by Vacha, seconded by Carr for the suspension of the statutory rule requiring reading on three separate days. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED. ORDINANCE NO. 780** was read by title, and Vacha moved for passage of the ordinance, seconded by Carr. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED. ORDINANCE NO. 780 has been passed, approved, and available in pamphlet form.**
15. Motion by Vavra, seconded by Carr to adopt **RESOLUTION NO. 2025-07 - Update Campground Rules.** On roll call, AYE: Vacha, Carr, Vavra. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
16. Motion by Vacha, seconded by Carr, to approve the hire of Alizabeth Whitley, Lanie Frahm, and Samantha Roth as Pool Attendants at \$10.50/hr for the 2025 season. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
17. Motion by Carr, seconded by Vavra to approve the hire of Kimberley Yunker, Landen Redding, Jalynn Redding, Brogan Burback, and Karsen Olson as lifeguards for the 2025 season. On roll call, AYE: Vacha, Vavra, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
18. Motion by Vacha, seconded by Carr to end Gerald Dolezal's 6 month probation period. On roll call, AYE: Vavra, Carr, Vacha. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
19. Motion by Carr, seconded by Vavra to approve payment of \$2,456.50 to KB's Mini Mart. On roll call, AYE: Vacha, Vavra, Carr. NAY: None. ABSENT: Phillips. **MOTION CARRIED.**
20. Motion by Carr, seconded by Vacha to approve payment of \$266.50 to Megan Vavra for Janitor Services. On roll call, AYE: Vacha, Carr, Brink. NAY: None. ABSTAIN: Vavra. **MOTION CARRIED.**
21. Mayor Brink adjourned the meeting at 6:57 PM.

Kyle Brink
Mayor

Whitney Anderson
City Clerk



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I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson
City Clerk
(SEAL)