

**LYONS**  
**CITY COUNCIL MEETING**  
**AGENDA**

**Tuesday, December 9, 2025 – 5:30 P.M.**

*A Copy of the "Open Meetings Act" Has Been Posted on the Bulletin Board on the East Side in the Council Chambers.*

**The City Council reserves the right to go into Executive Session at any time as deemed appropriate and in accordance with State Statute.**

**I. ROUTINE BUSINESS**

1. Meeting called to order.
  - a. Roll Call
  - b. Establishment of Quorum
  - c. Reminder of the Open Meetings Act Poster

**II. PUBLIC HEARING**

- a. None

**III. CONSENT AGENDA**

**Recommended Action: *Approval of Consent Agenda***

NOTE: All items are automatically approved when the Consent Agenda is approved unless moved to the Regular Agenda by the request of any single Council member.

1. Approval of minutes of regular meeting on November 18, 2025, as on file in the City Clerk's Office.
2. Claims as presented, except claims of KB's Mini Mart.
3. **RESOLUTION NO. 2025-18:** A resolution authorizing the signing of the Year-End Certification of City Street Superintendent 2025 by the Mayor was adopted and signed.

Motion and second to approve the Consent Agenda/Tabulation of Vote.

**IV. REGULAR AGENDA / NEW BUSINESS**

Comments/Speakers from the public. During this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and to 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent.

**Consideration and Action:**

1. Consider to approve Mayor Brink's recommendation to appoint a Councilmember to fill the vacancy of Brantley Vavra, whose term of office would continue until the first meeting in December 2028.

Oath of Office

2. Nominate Council President for calendar year 2026.
3. Mayor recommends the following appointments for January 1 through December 31, 2026:
  - a. Commissioner for Utilities Distribution & Maintenance: Kyle Phillips
  - b. Commissioner for Sanitation, Recycling, & Landfill: Matthew Carr
  - c. Commissioner for Parks, Pools, Recreation, & Community Center: \_\_\_\_\_
  - d. Commissioner for City Streets: Matthew Carr
  - e. Audit Committee: \_\_\_\_\_, Matthew Carr
  - f. City Physician: Saint Francis Memorial Hospital
  - g. Board of Health: Saint Francis Memorial Hospital, Chief of Police, Kyle Brink, Kyle Phillips
  - h. Council Representative to Library: Tyler Vacha
  - i. City Clerk/Treasurer: Whitney Anderson
  - j. City Attorney: Matthew Munderloh

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- k. Legal Paper: Burt County Independent
- l. Burt County Economic Development: Tyler Vacha & Cassie Myers
- m. Northeast Nebraska Economic Development District Council of Officials: Tyler Vacha
- n. Engineering Company: JEO
- o. City Street Superintendent: Dave Ziska of Olsson Associates
- p. Tree Board: Terry Ueding, Rocky Lane, Steve Schlichting, David Armstrong
- q. Hearing Officer: Matthew Munderloh
- r. Building Inspector: Terry Ueding
- s. Utility Superintendent: Terry Ueding
- t. Chief of Police: Joshua Svendsen
- u. Floodplain Administrator: Kyle Brink

Approve/not approve said appointments above.

- 4. Mayor Brink recommendations for the following appointments:
  - a. Reappoint Brian Raabe as a Housing Authority Member for a 5-year term.
  - b. Reappoint Lexi Ronnfeldt as a Board of Adjustments Member for a 3-year term.
  - c. Appoint Jesse Frahm to the Planning Commission Member and as the Planning Commission representation on the Board of Adjustments, both for a 3-year term, replacing Jay Maddox.
  - d. Appoint Sharon Brink to complete Erin Mockler's term as a Board of Adjustments Member. Term ends 1/1/27
  - e. Reappoint Brad Brink as Park and Rec Advisory Board Member for a 4-year term.
  - f. Appoint Sam Barada to complete Julie Brehmer's term as Park and Rec Advisory Board Member. Term ends 1/1/29

Approve/not approve said appointments above.

- 5. Roger Gustafson with Lower Elkhorn NRD – Present check for Urban Conservation Assistance Program.
- 6. Consider to approve bid for Lyons Park Improvement Project.
- 7. Consider to adopt **ORDINANCE NO. 788 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, ESTABLISHING A FEE AND TAX SCHEDULE TO INCLUDE THE VARIOUS AND CERTAIN FEES AND TAXES CHARGED BY THE CITY FOR VARIOUS PERMITS, SERVICES, LICENSES, AND OTHER MATTERS; REPEALING CONFLICTING ORDINANCES AND SECTIONS THEREOF; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**
- 8. Consider to adopt **ORDINANCE NO. 789 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, REQUIRING A PERMIT AS A CONDITION OF AN ELECTRICAL UTILITY CONSUMER'S USE OR MAINTENANCE OF A GENERATOR; PROVIDING A PENALTY FOR VIOLATIONS; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**
- 9. Consider to adopt **ORDINANCE NO. 790 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, AMENDING EXISTING CITY CODE SECTIONS 94.30 AND 94.31 PERTAINING TO THE MEMBERSHIP OF THE CITY'S TREE BOARD; INCREASING THE MEMBERSHIP IN NUMBER FROM FOUR TO FIVE; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

# LYONS

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10. Consider to adopt **ORDINANCE NO 791 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, AMENDING EXISTING CITY CODE SECTION 32.01 PERTAINING TO THE CITY'S LIBRARY BOARD; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**
11. Consider to approve the appointment of Whitney Anderson to the Tree Board for a 1-year term, January 1 through December 31, 2026.
12. Consider to approve the appointment of Robin Frahm to the Library Board for a 4-year term, replacing Julie Brehmer effective January 1, 2026.
13. Library report by Lacy Hollman
14. Grant reports by Mike Heavrin
15. Police Dept. Report by Chief Svendsen
16. Utility report by Terry Ueding
  - a. Park Project – Pavilion Demo
  - b. Underground Electric Project – Lincoln St.
  - c. Interlocal Agreement with Oakland – Water Operator
  - d. Yellow Truck
17. Clerk's Report by Whitney Anderson
  - a. Treasurer Report
  - b. Income Statements.
  - c. Budget Reports.
  - d. Tree Grant update
  - e. Tap fees
  - f. Office Remodel Update and quotes
  - g. 2026 Holiday Calendar
  - h. Pavilion tables
18. Consider to approve/not approve payment of \$2,002.84 for fuel to KB's Mini Mart.
19. Consider to approve wage increase for Jorma Hedges to a minimum of \$15 per hour effective Jan 1, 2026.
20. Adjourn the meeting.