



## CITY COUNCIL MEETING

### Minutes

Tuesday, January 6, 2026 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., January 6, 2026, at Lyons City Hall. Upon roll call, the following Council members were present: Tyler Vacha, Jay Maddox, Kyle Phillips, and Matthew Carr. Also in attendance were City Clerk Whitney Anderson, Utility Superintendent Terry Ueding, Library Director Lacy Hollman, Grant Writer Mike Heavrin, and Chief Svendsen.

### **I. ROUTINE BUSINESS**

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **II. PUBLIC HEARING**

1. Motion by Vacha, seconded by Carr to enter into a Public Hearing. On roll call, AYE: Maddox, Phillips, Carr, Vacha. NAY: None. **MOTION CARRIED.** Mayor Brink opened the Public Hearing at 5:31 concerning the activities of the Nebraska Department of Economic Development for a Community Development Block Grant (CDBG) and to give citizens the opportunity to be heard regarding the Public Works (PW) grant 23-PWF-003. Mayor Brink publicly stated The City of Lyons was awarded CDBG funds of \$415,312.00 of which \$385,312.00 were used for park facilities improvements at Brink Memorial Park in Lyons, NE, Burt County, Nebraska. \$25,000 was awarded for grant administration, and \$5,000 was awarded for construction management. The City of Lyons is providing the required match of \$77,077 for the project activities. Project activities include: building a Pavilion with a storm shelter, restrooms, kitchen, mechanical room, and picnic tables. To date, \$49,277.41 has been used for facility improvements, \$680.00 has been used for Construction Management, and \$6,505.00 has been used for General Administration of the grant. No persons, businesses, or farms were displaced as a result of CDBG activities. There being no verbal or written comments or objections, a motion by Phillips, seconded by Maddox was made to adjourn the Public Hearing. On roll call, AYE: Carr, Vacha, Maddox, Phillips. NAY: None. **MOTION CARRIED.** Mayor Brink closed the Public Hearing at 5:32 PM.

### **III. CONSENT AGENDA**

1. Approval of minutes of regular meeting on December 9, 2025, as on file in the City Clerk's Office.
2. Claims as presented, except claims of KB's Mini Mart.
3. **ORDINANCE NO. 788 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, ESTABLISHING A FEE AND TAX SCHEDULE TO INCLUDE THE VARIOUS AND CERTAIN FEES AND TAXES CHARGED BY THE CITY FOR VARIOUS PERMITS, SERVICES, LICENSES, AND OTHER MATTERS; REPEALING CONFLICTING ORDINANCES**



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AND SECTIONS THEREOF; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM was adopted and signed.

4. **ORDINANCE NO. 789 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, REQUIRING A PERMIT AS A CONDITION OF AN ELECTRICAL UTILITY CONSUMER'S USE OR MAINTENANCE OF A GENERATOR; PROVIDING A PENALTY FOR VIOLATIONS; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM was adopted and signed.**
5. **ORDINANCE NO. 790 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, AMENDING EXISTING CITY CODE SECTIONS 94.30 AND 94.31 PERTAINING TO THE MEMBERSHIP OF THE CITY'S TREE BOARD; INCREASING THE MEMBERSHIP IN NUMBER FROM FOUR TO FIVE; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM was adopted and signed.**
6. **ORDINANCE NO 791 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, AMENDING EXISTING CITY CODE SECTION 32.01 PERTAINING TO THE CITY'S LIBRARY BOARD; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM was adopted and signed.**

#### CLAIMS

AMERITAS	RETIREMENT	\$ 2,572.57
ANDREW CULLEN	MTCE/OFFICE 365	\$ 655.43
ARNOLD MOTOR SUPPLY, LLP	MTCE	\$ 23.62
BLUE CROSS BLUE SHIELD OF NEBR	HEALTH INS	\$ 11,870.84
BOMGAARS	MTCE	\$ 407.52
BOO INC	MTCE	\$ 219.78
BORDER STATES INDUSTRIES	SUPPL	\$ 912.16
BURT COUNTY INDEPENDENT	LEGAL PRINTING	\$ 225.43
BURT COUNTY PUBLIC POWER	ELECTRIC	\$ 3,382.85
BURT COUNTY SHERIFF	FEB TELETYPE FEES	\$ 24.00
CENGAGE LEARNING	BOOKS	\$ 26.99
CENTER POINT LARGE PRINT	BOOKS	\$ 198.96
CITY EMPLOYEES	HSA	\$ 261.28
CITY OF LYONS UTILITIES	UTILITIES	\$ 5,165.90
CNA AUTOMOTIVE SERVICES LLC	MTCE	\$ 425.60
COMPLETE SECURITY & INVESTIGATIONS	SECURITY CAMERAS	\$ 9,833.33
CORE & MAIN	SUPPL	\$ 743.59
CUMING COUNTY INDUSTRIES LLC	MTCE/SUPPL	\$ 92.65
DALE VITITO	CLOTHING/EQUIP	\$ 1,064.15



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DALE'S TRASH SERVICE INC	DEC SERV	\$ 70.00
DOLEZALS HUNTING DEPOT LL	EQUIP	\$ 525.00
DUDLEY LAUNDRY COMPANY	CLOTHING	\$ 484.65
DUTTON-LAINSON COMPANY	SUPPL	\$ 3,140.00
EFTPS	PAYROLL TAX	\$ 4,979.70
FRANCISCAN HEALTHCARE	PHYSICAL	\$ 508.00
GOOSMAN LAW FIRM, PLC	LEGAL FEES	\$ 2,254.00
GREAT PLAINS NURSERY	SUPPL	\$ 131.75
HAWTHORNE INDUSTRIES LLC	MTCE	\$ 1,566.24
HEATH CONSULTANTS	MTCE	\$ 640.76
INGERSOLL RAND COMPANY	MTCE	\$ 991.73
INTERSTATE INDUSTRIAL SERVICE	SERV	\$ 278.20
INTOXIMETERS INC	SUPPL	\$ 186.50
JEO CONSULTING GROUP	BLIGHT STUDY	\$ 950.00
JP COOKE CO	DOG/CAT/POOL TAGS	\$ 241.95
KB'S MINI MART	FUEL	\$ 1,498.60
MATTHEW R SCHERE	MTCE	\$ 487.00
MCNALLY OPERATIONS LLC	SUPPL	\$ 3,637.98
MEGAN VAVRA	JANITOR SERVICE	\$ 408.50
MENARDS - FREMONT	SUPPL/MTCE	\$ 183.92
MIDWEST LABORATORIES INC	TESTING	\$ 125.15
MUNICIPAL SUPPLY INC OF OMAHA	SUPPL	\$ 3,820.76
NATIONAL SIGN COMPANY, LLC	MTCE	\$ 1,134.22
NEBR DEPT OF REVENUE	PAYROLL TAX	\$ 782.22
NEBRASKA PUBLIC HEALTH	TESTING	\$ 16.00
NEBRASKA RURAL WATER ASSOC	ANNUAL DUES	\$ 300.00
NORTHEAST TRACTOR SALVAGE	MTCE	\$ 127.05
NPGA	GAS PURCHASE	\$ 28,225.26
ONE CALL CONCEPTS INC	LOCATE FEE	\$ 22.02
SCOTT'S HARDWARE	SUPPL	\$ 248.44
SERVPRO OF OMAHA NW	MOLD/AIR QUALITY TESTING	\$ 1,254.00
SHANDRA CARR	REIMBURSE CC RENTAL	\$ 200.00
STANEK FIRE PROTECTION	FIRE INSPECT/EXTINGUISHERS	\$ 414.00
STEINY'S GENERAL STORE	SUPPL/CHECK REISSUE	\$ 654.58
T & H ELECTRIC	SUPPL	\$ 203.20



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TMS, INC	SERVICE	\$	113.00
US BANK	SUPPL	\$	451.64
VERIZON WIRELESS	SERV	\$	372.99
WASTE CONNECTIONS OF NE	GARBAGE SERV	\$	8,747.69

Motion by Vacha, seconded by Carr to approve the consent agenda. On roll call, AYE: Phillips, Maddox, Carr, Vacha. NAY: None. **MOTION CARRIED.**

#### IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent. There was no public comment.

1. Mayor Brink introduced **ORDINANCE NO. 785 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, PURSUANT TO THE NEBRASKA VACANT PROPERTY REGISTRATION ACT; REQUIRING THE REGISTRATION OF VACANT PROPERTIES; ASSESSING REGISTRATION FEES FOR VACANT PROPERTIES; PLANNING FOR REHABILITATION OF VACANT PROPERTIES; ENCOURAGING OCCUPANCY OF VACANT PROPERTIES; PROVIDING PENALTIES FOR VIOLATIONS; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM.** Motion by Phillips, seconded by Maddox for the suspension of the statutory rule requiring reading on three separate days. On roll call, AYE: Vacha, Carr, Maddox, Phillips. NAY: None. **MOTION CARRIED. ORDINANCE NO. 785** was read by title, and Vacha moved for the passage of the ordinance, seconded by Phillips. On roll call, AYE: Maddox, Carr, Phillips, Vacha. NAY: None. **MOTION CARRIED. ORDINANCE NO. 785 has been passed, approved, and is available in pamphlet form.**
2. Mayor Brink introduced **ORDINANCE NO. 792 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, APPROVING AN AGREEMENT BETWEEN CITY AND TRAVIS WILLIAMS THAT AUTHORIZES WILLIAMS, AS CITY'S BUILDING CONDEMNATION CONSULTANT, TO PERFORM ALL SERVICES AND DUTIES NECESSARY AND PROPER TO DETERMINE WHETHER ANY BUILDING OR STRUCTURE WITHIN THE CITY'S JURISDICTION IS DANGEROUS, UNSAFE, OR OTHERWISE A NUISANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.** Motion by Carr, seconded by Maddox for the suspension of the statutory rule requiring reading on three separate days. On roll call, AYE: Vacha, Phillips, Maddox, Carr. NAY: None. ABSENT: Carr. **MOTION CARRIED. ORDINANCE NO. 792** was read by title, and Phillips moved for the passage of the ordinance, seconded by Maddox. On roll call, AYE: Vacha, Carr, Maddox, Phillips. NAY: None. **MOTION CARRIED. ORDINANCE NO. 792 has been passed, approved, and is available in pamphlet form.**



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3. Mayor Brink introduced **ORDINANCE NO. 793 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, REQUIRING THE PAYMENT OF A FEE AS A CONDITION TO TAPPING THE CITY'S SEWER MAIN; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM.** Motion by Vacha, seconded by Carr for the suspension of the statutory rule requiring reading on three separate days. On roll call, AYE: Phillips, Maddox, Carr, Vacha. NAY: None. **MOTION CARRIED. ORDINANCE NO. 793** was read by title, and Phillips moved for the passage of the ordinance, seconded by Vacha. On roll call, AYE: Maddox, Carr, Vacha, Phillips. NAY: None. **MOTION CARRIED. ORDINANCE NO. 793 has been passed, approved, and is available in pamphlet form.**
4. Mayor Brink introduced **ORDINANCE NO. 794 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, ESTABLISHING A FEE AND TAX SCHEDULE TO INCLUDE THE VARIOUS AND CERTAIN FEES AND TAXES CHARGED BY THE CITY FOR VARIOUS PERMITS, SERVICES, LICENSES, AND OTHER MATTERS; REPEALING CONFLICTING ORDINANCES AND SECTIONS THEREOF; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.** Motion by Vacha, seconded by Phillips for the suspension of the statutory rule requiring reading on three separate days. On roll call, AYE: Carr, Maddox, Phillips, Vacha. NAY: None. **MOTION CARRIED. ORDINANCE NO. 794** was read by title, and Phillips moved for the passage of the ordinance, seconded by Maddox. On roll call, AYE: Vacha, Carr, Maddox, Phillips. NAY: None. **MOTION CARRIED. ORDINANCE NO. 794 has been passed, approved, and available in pamphlet form.**
5. Motion by Vacha, seconded by Phillips to adopt **RESOLUTION NO. 2026-01: Interlocal Water Operator Agreement- Lyons and Oakland.** On roll call, AYE: Maddox, Carr, Phillips, Vacha. NAY: None. **MOTION CARRIED.**
6. Motion by Phillips, seconded by Maddox to approve Dostal Rentals LLC's LB840 application for a 10-year, zero-interest loan in the amount of \$12,500, with a 12-month completion requirement from the date of payment issuance. On roll call, AYE: Vacha, Carr, Maddox, Phillips. NAY: None. **MOTION CARRIED.**
7. **Lacy Hollman presented the Lyons Public Library Director's Report and Annual Report.** Upcoming events include the Frosty the No-Snow Snowman Challenge; an open house for featured artist Bev Armstrong's "Comfort & Joy Rescue Quilts & Such" on January 26; and a Silent Book Club held every Saturday in January from 10:00 a.m. to 12:00 p.m. The Library Board of Directors positions are as follows: Makenna McCulloch, President; Melissa Wakeley, Vice President; Brittney Moody, Secretary/Treasurer; Lexi Ronnfeldt, Event Chair; and Robin Frahm, Endowment Representative. Total income for the month of December was \$85.00. The circulation value was reported at \$271,555.13.
8. **Mike Heavrin presented the Grant Report.**  
A lengthy discussion was held regarding CCCFF grant with the pre-application due January 15. Prior communication regarding the Pavilion project with Terry Meier from JEO was stated that we cannot use the matching funds from CDBG since the those funds are already allocated. Anderson and Brink will follow



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up with JEO tomorrow and try to get the scope fee for the concession stand at ball fields. Grant application for security cameras will go out soon.

9. **Chief Svendsen presented the Police Report.**

December activity included 21 calls for service, 1 arrest, 15 traffic citations and warnings, and 8 ordinance violations. Svendsen received the Lean on Larm Grant in the amount of \$500 to go towards a third handheld radio that brought the cost to \$2,783.71. Austin Shanyfelt was accepted into NLETC with start date of January 4, 2026, and graduation date of April 23, 2026. Shanyfelt completed adult/youth CPR & First Aid with Scottie Burget. Vacant Property Ordinance violations and rebuttal process will begin in January. CSI quoted phase II of security camera install at \$18,000, quote given to Mike H. for grant process. Configured CEO vehicle with laptop, printer, radar, lights, sirens, needs Police decals installed. Motion by Carr, seconded by Vacha to approve the purchase of handheld radio from Tri-State Communications in the amount of \$2,783.71. On roll call, AYE: Maddox, Phillips, Vacha, Carr. NAY: None. **MOTION CARRIED.**

10. **Terry Ueding presented the Utility Report.**

Ueding didn't have anything to report on besides letting the council know the utility department has training coming up.

11. **Clerk's Report – Whitney Anderson**

- a. Clerk Anderson presented the December Treasurer Report. Motion by Vacha, seconded by Carr to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Phillips, Maddox, Carr, Vacha. NAY: None. **MOTION CARRIED.**
- b. General, Utility, and Debt Service Income Statements for the month ending December 31, 2025. The General Fund had a month-to-date net gain of \$30,484.31 and a year-to-date net loss of \$77,333.65. The Utility Fund had a month-to-date net loss of \$55,983.19 and a year-to-date net loss of \$145,381.06. Utility Fund had \$46,262.11 in write-offs for City's general utility accounts that are reflected in the net loss amount. Debt Service had a month-to-date net gain of \$2,147.71 and a year-to-date net loss of \$115,002.66.
- c. Budget reports for the third month FY25-26 (25%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 15.97%. General Expenses were 18.36%. Utility Receipts were 24.07%. Utility Expenses were 26.91%. Debt Service Receipts were 7.26% and Debt Service Expenses were 89.98%.
- d. Motion by Carr, seconded by Maddox to approve bid from One Office Solutions in the amount of \$13,505.90 for city office and council chamber furniture and bid from Boden Construction in the amount of \$29,946 in the remodel of the city office and council chamber. On roll call, AYE: Phillips, Carr, Maddox, Vacha. NAY: None. **MOTION CARRIED.**
- e. Motion by Phillips, seconded by Carr to approve the purchase of 14 8' picnic tables and 1 ADA picnic table from Barco Products for the new park pavilion. On roll call, AYE: Vacha, Maddox, Carr, Phillips. NAY: None. **MOTION CARRIED.**





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- f. UCF Tree grant has been submitted by Anderson with a group effort from the Tree Board. The application is a 2 year project which includes 80 tree removals, 80 trees planted, stump grinding, pruning, salaries, supplies, equipment, signs, and exam fees. The total amount of the application came to \$256,580 and requires a 0% match from the city. We will find out in February if application is granted. In the meantime the tree board is looking to having an informative meeting with the public regarding this project and the Ash Borer Disease.
12. Commissioner Reports:

Phillips inquired whether there had been any communication from Schmader's regarding the underground electric project behind Everett Street. Ueding reported that he had not heard from Schmader's and discussed exploring other options. Phillips and Maddox plan to meet with the Utility Department at the park on Monday to lay out the AB plans for the playground. Maddox will also look into any ADA compliance requirements for seating around the playground. Maddox met with Rocky to review the tree grant application and discuss trees needing removal in the parks. Maddox also met on-site with Terry at the new pavilion location to discuss an existing foundation uncovered during demolition. It was decided to slightly relocate the building to avoid the additional cost of concrete removal. The paper towel dispensers at the Community Center have been out of service for some time. The City is working with Eakes to determine whether a unit can be installed within the existing casing. If not, the casing will need to be removed, which would require drywall repair and painting. The Community Center is temporarily unavailable for rental until the City Office remodel is completed. Maddox also plans to meet with the former Pool Manager, and advertising for pool staff positions will begin in January. Vacha attended the Library Board meeting in November, where it was stated that the Library Director would be taking over office space by Thanksgiving; however, it was confirmed that this has not yet occurred. Vacha also noted that the caulking around the Library building needs to be addressed to prevent future issues. Carr reported speaking with Ueding regarding the large baler at the recycling center, which is losing PSI. The pump will need to be rebuilt in the spring.
13. Motion by Carr, seconded by Vacha to approve payment of \$1,498.60 for fuel to KB's Mini Mart. On roll call, AYE: Maddox, Phillips, Vacha, Carr. NAY: None. **MOTION CARRIED.**
14. Mayor Brink adjourned the meeting at 7:17 PM.

Kyle Brink  
Mayor

Whitney Anderson  
City Clerk



## **CITY COUNCIL MEETING**

### **Minutes**

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I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson  
City Clerk  
(SEAL)