



CITY COUNCIL MEETING

Minutes

Tuesday, May 12, 2026 – 5:30 P.M.

A regular meeting of the Mayor and Council of the City of Lyons was called to order by Mayor Brink at 5:30 P.M., May 12, 2026, at Lyons City Hall. Upon roll call, the following Council members were present: Jay Maddox, Kyle Phillips and Tyler Vacha. Matthew Carr was absent. Also in attendance were City Clerk Whitney Anderson, Utility Superintendent Terry Ueding and Chief Svendsen.

Visitors included Jeff Zacharia with Insurevest Financial Group.

I. ROUTINE BUSINESS

Mayor Brink publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Advance notice of said public hearing and regular meeting was given to the Mayor and all members of the Council, and a copy of their receipt of such notice and the agenda is filed in the City Clerk’s office. Availability of the agenda was communicated by posting notices in three public places and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

II. PUBLIC HEARING

- 1. None.

III. CONSENT AGENDA

- 1. Approval of minutes of regular meeting on April 21, 2026, as on file in the City Clerk’s Office.
- 2. Claims as presented, except claims of KB’s Mini Mart.

CLAIMS

ACCENT WIRE HOLDINGS, LLC	SUPPLY-WIRE	\$ 1,781.75
ACCO UNLIMITED CORPORATION	CHEMICALS	\$ 8,580.50
AMERICAN LEGAL PUBLISHING	53-CODEBOOK CODIFICATION	\$ 1,796.70
AMERITAS	RETIREMENT	\$ 2,998.68
ANDREW CULLEN	OFFICE 365/ BACKUP/SERV	\$ 320.01
ARMOR EQUIPMENT	STREET SWEEPER RENTAL	\$ 2,667.00
AXON ENTERPRISE INC	ANNUAL SERVICE BODY CAM	\$ 6,529.07
BADER’S HIGHWAY & STREET	CRACK FILL	\$ 10,893.00
BLUE CROSS BLUE SHIELD OF NEBR	HEALTH INSURANCE	\$ 11,870.84
BURT COUNTY INDEPENDENT	LEGAL PRINTING	\$ 24.08
CENTER POINT LARGE PRINT	BOOKS	\$ 98.28
CHASE NYC BANK	POOL BOND	\$ 13,958.75



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CITY EMPLOYEES	HSA	\$ 1,121.17
CITY OF LYONS UTILITIES	UTILITES	\$ 5,841.28
CLASSIC CLEAN CARWASH	APRIL SERVICE	\$ 12.00
CMRS-FP	POSTAGE	\$ 600.00
COLONIAL RESEARCH CHEMICAL CO	SUPPLY	\$ 479.54
DALE'S TRASH SERVICE INC	APRIL SERVICE	\$ 70.00
DUDLEY LAUNDRY COMPANY	CLOTHING	\$ 387.72
EFTPS	PAYROLL TAX	\$ 5,016.33
FASTWYRE BROADBAND	SERVICE	\$ 656.45
GOOSMAN LAW FIRM, PLC	LEGAL FEES	\$ 1,029.00
HD SUPPLY, INC	SUPPL	\$ 249.72
HELENA CHEMICAL CO	SUPPL	\$ 318.45
INTOXIMETERS INC	SUPPLIES	\$ 186.50
JENSEN PLUMBING & HEATING INC	MTCE	\$ 9,218.73
JEO CONSULTING GROUP	DD#14 PARK PROJECT	\$ 1,398.75
KB'S MINI MART	FUEL	\$ 2,195.31
KIMBERLY BOMBOY	DEPOSIT REFUND	\$ 115.55
LIFEGUARD MD, Inc	AED BATTERIES&PAD	\$ 570.00
LORENSEN LUMBER & GRAIN LLC	CAMPING PADS	\$ 7,464.53
MAIN STREET SERVICES LLC	MTCE	\$ 204.00
MATTHEW R SCHERE	MTCE ROOF	\$ 7,154.00
MENARDS - FREMONT	SUPPLIES	\$ 470.98
MIDWEST LABORATORIES INC	TESTING	\$ 125.15
MUNICIPAL SUPPLY INC OF OMAHA	SUPPLIES	\$ 575.24
NE LAW ENF TRAINING CTR	LODGING	\$ 50.00
NEBR DEPT OF REVENUE	SALES AND USE TAX	\$ 11,399.86
NELSON CONSTRUCTION LLC	PAY APP#4 PRK PROJECT DD#13	\$ 25,463.56
NPPD	ELECTRIC	\$ 28,648.98
ONE OFFICE SOLUTIONS	SUPPL/OFFICE REMODEL	\$ 10,200.12
SAVEMORE MARKET	SUPPLIES	\$ 32.39
STEINY'S GENERAL STORE	SUPPLES	\$ 1,430.17
TMS, INC	SERVICE	\$ 106.00
TOTAL FIRE & SECURITY INC.	FIRE EXT MTCE	\$ 591.14
US BANK/	SUPPL	\$ 918.19



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VERIZON WIRELESS	SERVICE	\$	190.20
WASTE CONNECTIONS OF NE	GARBAGE FEE	\$	9,421.31
WESCO RECEIVABLES CORP	SUPPL	\$	425.70
WESTERN AREA POWER ADMIN	ELECTRIC	\$	6,313.00
WILLIAM FINDLAY	ATV PLATES	\$	200.00

Motion by Phillips, seconded by Vacha, to approve the consent agenda. On roll call, AYE: Maddox, Vacha, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

IV. REGULAR AGENDA / NEW BUSINESS

Mayor Brink stated that during this time, comments from members of the public are permitted only on the agenda items listed below. Comments are limited to 2 minutes per individual and 20 minutes total per meeting. If speaking tonight, please state your name, address, and the name of the organization you represent. There was no public comment.

1. Mayor Brink introduced **ORDINANCE NO 796 - AN ORDINANCE OF THE CITY OF LYONS, NEBRASKA, AMENDING CITY CODE SECTIONS 150.15 AND 150.45 TO PROVIDE THE CITY BUILDING INSPECTOR MAY APPROVE BUILDING PERMIT APPLICATIONS AND ISSUE BUILDING PERMITS NOTWITHSTANDING THE PROJECT COST; REPEALING MUNICIPAL CODE SECTIONS, ORDINANCES, AND RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM.** Motion by Phillips, seconded by Maddox for the suspension of the statutory rule requiring reading on three separate days. On roll call, AYE: Vacha, Maddox, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED. ORDINANCE NO. 796** was read by title, and Phillips moved for the passage of the ordinance, seconded by Vacha. On roll call, AYE: Maddox, Vacha, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED. ORDINANCE NO. 796 has been passed, approved, and available in pamphlet form.**
2. Jeff Zacharia reviewed the City’s current health insurance plan. The plan is taking a 15% increase. Vision and dental plans are not increasing. Jeff will send out different quotes by the end of the week.
3. Gerald Newill asked the council for permission to use city poles to display veteran banners. The Community Club will purchase the brackets, and the banners will be purchased by the families. Brackets are \$120, and banners are \$125. Motion by Vacha, seconded by Maddox to approve Veteran Banners displayed on city poles. On roll call, AYE: Phillips, Maddox, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
4. Motion by Vacha, seconded by Phillips to approve Revised Building Permit 2026-01 for JMR Construction to erect a garage addition. On roll call, AYE: Maddox, Phillips, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**



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5. Council has still not received a material breakdown from the contractor, and the contractor was not present. Motion by Maddox, seconded by Vacha to table Change Order #1 from Nelson Construction in the amount of \$8,538.75 for fire-rated walls & ceiling for the mechanical room of the Park Improvement Project. On roll call, AYE: Phillips, Vacha, Maddox. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
6. Motion by Phillips, seconded by Maddox to approve Change Order #2 from Nelson Construction in the amount of -\$3,896.40 for a deduction of foundation modification for the Park Improvement Project. On roll call, AYE: Vacha, Maddox, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
7. Motion by Maddox, seconded by Phillips to approve Pay App #4 from Nelson Construction in the amount of \$25,463.56 for the Lyons Park Improvement Project. On roll call, AYE: Vacha, Phillips, Maddox. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
8. Motion by Phillips, seconded by Maddox to approve Authorize Drawdown #13 of CDBG funds 23PWF003 in the amount of \$20,370.85 for Nelson Construction Pay App #4. On roll call, AYE: Vacha, Maddox, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
Note: Match is \$5,092.71 transferred from Gen MM. Line of Credit request will equal DD#13 if needed.
9. Motion by Phillips, seconded by Maddox, to approve a lifeguard training wage of \$23 per hour for and to waive training costs for Lyons lifeguards, excluding the certification fee of \$48. On roll call, AYE: Vacha, Maddox, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
10. Motion by Vacha, seconded by Maddox to approve appointment of Karolyn McElroy to the LB840 CARC. On roll call, AYE: Phillips, Maddox, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
11. **Chief Svendsen presented the Police Report.**
April activity included 33 calls for service, 18 traffic citations and warnings, and 4 ordinance violations. The department is working on a grant for replacement of dash cameras for two patrol vehicles at a cost of \$2,500 each. Officer and Chief Svendsen attended the (NADDI) Annual Conference on May 7, 2026. An application for a third officer position has been completed, with a tentative start date at the academy of August 30, 2026. Work continues on the FY 26/27 budget. The evidence room is being updated to reflect current dispositions and case log entries aligned with evidence storage locations. Disposition paperwork has been created and 37 items of evidence have been properly destroyed.
 - a. Motion by Vacha, seconded by Phillips to approve a raise for part-time officer Derek Warner of \$28/hr. On roll call, AYE: Maddox, Phillips, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**



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- b. Motion by Phillips, seconded by Maddox to approve the purchase of equipment for the 3rd vehicle with a printer/dash camera/radar of \$5,000. On roll call, AYE: Vacha, Maddox, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**

12. Utility Report.

- a. Ueding was inquiring adding another week of vacation for employees after 20 years of service. Council would like to revisit this item at a future meeting.
- b. All of the camping pads on the north side of the campground have been poured.
- c. Jensen Heating & Plumbing has completed the work, except for replacing a gasket related to the poolhouse leak. The total cost of repairs was \$9,038.73. Ueding will check on costs for winterizing the pool.
- d. The second fountain at the park is still not running due to lighting issues, and the Utility Department will be trenching in new wire soon.
- e. Ueding asked Council if there was anything they would like him to obtain quotes for during next year's budget process. No items were identified at this time.
- f. Ueding is working with Jay on Police garage door replacement quotes.

13. Clerk's Report – Whitney Anderson

- a. Clerk Anderson presented the April Treasurer Report. Motion by Vacha, seconded by Phillips to accept Clerk Anderson's Treasurer Report. On roll call, AYE: Maddox, Phillips, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
- b. The General Fund had a month-to-date net gain of \$22,036.79 and a year-to-date net loss of \$64,203.58. The Utility Fund had a month-to-date net gain of \$35,437.19 and a year-to-date net loss of \$122,277.79. Debt Service had a month-to-date net loss of \$5,539.02 and a year-to date net loss of \$99,237.38.
- c. Budget reports for the seventh month FY 25-26 (59%) on the General, Utility, and Debt Service Funds were as follows: General Receipts were 47.53%. General Expenses were 44.67%. Utility Receipts were 67.82%. Utility Expenses were 62.8%. Debt Service Receipts were 28.21% and Debt Service Expenses were 100%.
- d. Anderson requested if council could move June council meeting to Monday. The Council meeting will be held Monday, June 8, 2026.
- e. Anderson presented a painting quote for the caboose in the amount of \$2,300, which includes power washing, scraping old paint, and painting (materials and labor). Anderson applied for a grant through the BNSF Foundation to cover the cost.
- f. Anderson requested either payout or carryover of vacation and comp time due to an upcoming June vacation and inability to fully use leave before the anniversary date of May 19. Police Department policy allows automatic carryover of comp time. Anderson will use up her hours as soon as possible. Motion by Phillips, seconded by Maddox to approve Clerk Anderson to carry over 11.75 hours of vacation and 22 hours of comp time.
- g. Tree Board Update: John with PlantNebraska inspected the 80 trees on the removal list and gave the approval of those trees. inspected 80 trees on the removal list and approved them for



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removal. Trees with nests must wait until after July 31 for removal; only 1–2 trees currently have nests or deemed hazardous.

- i. Stump grinding was included in the Urban Canopy Recovery Project Grant with no city match required. Motion by Phillips, seconded by Vacha to approve the quote from Frahm Tree Service in the amount of \$29,780 to stump grind 80 trees for the Urban Canopy Recovery Project. On roll call, AYE: Maddox, Vacha, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
 - h. The Lorensen Grain bill for three camping pads was \$7,464.53, and funds will be transferred from Campground Savings to General Checking.
 - i. Waste Connections announced a 3.4% rate increase effective June 1, 2026. Motion by Phillips, seconded by Maddox to increase trash service rate by 3.4%, effective for June service billed in July. On roll call, AYE: Vacha, Maddox, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
 - j. Anderson requested increase percentages for Fee Schedule updates in June. Council requested additional information on revenues and expenses for each service prior to the June meeting.
 - k. Park Improvement Project fundraising update: As of 5/7/26, \$50,758.93 has been raised toward the remaining 10% goal of \$52,541. This total does not include approved change orders.
 - l. Mural Project – funded by Lyons Community Foundation, LPDC, Lyons Community Club and VFW Post 4998. The project includes 200 tiles with paint kits provided. Council agreed that if the mural location is selected for the northeast side of the Community Center, it may be installed there.
 - m. Flags in Chamber – paid for by VFW Post 7998, American Legion Post 83, and VFW Auxiliary.
 - n. 1st Budget workshop scheduled for June 29, 2026, with time to be determined.
14. Motion by Phillips, seconded by Vacha to approve payment of \$2,195.31 for fuel to KB’s Mini Mart. On roll call, AYE: Maddox, Vacha, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
15. Motion by Vacha, seconded by Maddox to enter into executive session at 7:25 PM to discuss annual review for Whitney Anderson. On roll call, AYE: Phillips, Maddox, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.** Motion by Vacha, seconded by Phillips to return to regular sessions at 7:29 PM. On roll call, AYE: Maddox, Phillips, Vacha. NAY: None. ABSENT: Carr. **MOTION CARRIED.** Motion by Phillips, seconded by Maddox to approve a raise of 6% for Whitney Anderson effective May 19, 2026. On roll call, AYE: Vacha, Maddox, Phillips. NAY: None. ABSENT: Carr. **MOTION CARRIED.**
16. Mayor Brink adjourned the meeting at 7:30 PM.

Kyle Brink
Mayor



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Whitney Anderson
City Clerk

I, the undersigned, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of the time and place of said meeting and subjects to be covered at said meeting.

Whitney Anderson
City Clerk
(SEAL)