

LYONS
CITY COUNCIL MEETING
AGENDA
Tuesday, October 10, 2023 – 5:30 P.M.

A Copy of the "Open Meetings Act" Has Been Posted on the Bulletin Board on the East Side in the Council Chambers.

The City Council reserves the right to go into Executive Session at any time as deemed appropriate and in accordance with State Statute.

I. ROUTINE BUSINESS

1. Meeting called to order.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.

II. PUBLIC HEARING

III. CONSENT AGENDA

Recommended Action: *Approval of Consent Agenda*

NOTE: All items are automatically approved when the Consent Agenda is approved unless moved to the Regular Agenda by the request of any single Council member.

1. Dispense with reading of minutes of meeting held September 22, 2023.
2. Claims as presented except claims of KB's Mini Mart and Steiny's General Store.
3. **Resolution 2023-18 – 2023-2024 Budget Year - Set Property Tax request at a different amount than the prior year was adopted and signed.**

Motion and second to approve the Consent Agenda/Tabulation of Vote.

IV. REGULAR AGENDA / NEW BUSINESS

Consideration and Action:

1. Consider to approve/not approve the hiring of a utility maintenance worker and hiring package.
 - a. Motion and second by Council.
 - b. Tabulation of votes.
2. Consider to approve **Resolution No. 2023-19: Creating an Advisory Board for the Park and Recreational facilities.**
 - a. Motion and second by Council.
 - b. Tabulation of votes.
2. Consider to approve/not approve Mayor Brink's recommendation of appointing Julie Brehmer, Brad Brink, Dale Webster and Joshua Svendsen on the Lyons Park and Rec Advisory Board effective October 10th, 2023 with 4 year terms up for appointment or re-appointment based on the following schedule: Julie Brehmer – 1/1/2025, Brad Brink - 1/1/2026, Dale Webster – 1/1/2027, Joshua Svendsen – 1/1/2028.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.
3. Consider to adopt **Resolution No. 2023-20: Changing City Office Hours and City Employee Working Hours.**
 - a. Motion and second by Council.
 - b. Tabulation of votes.

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4. Consider to adopt **Resolution No. 2023-21: End the Water Emergency with mandatory conservation measures on Class 1 water uses.**
 - a. Motion and second by Council.
 - b. Tabulation of votes.

5. Consider to approve the 2022/2023 Audit Agreement with Ric Ortmeier, CPA for \$20,800 plus an amount not to exceed \$1,500 for preparation of financial statements and an additional fee no more than \$4,500 if a Single Audit is required.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.

6. Library & Grant reports - Mike Heavrin.

7. Police Report – Chief Dunn
 - a. Toolbox for pickups
 - b. Evidence Cage
 - c. Svendsen NLETC Academy
 - d. SkillBridge

8. Consider to approve the purchase of a Desktop PC, Laptop docking kit, and hardware for police department in the amount of \$7,157.50 from Novus Computers.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.

9. Utilities report – Terry Ueding
 - a. Bancroft sewer/water operator backup
 - b. Water Treatment Plant
 - c. New Hire
 - d. New/Old Tractor
 - e. Old Loader

10. Open sealed bid for 1971 Wabco-LeRoi -125 Portable Air Compressor.
 - a. Approve/not approve bid.
 - b. Tabulation of votes.

11. Consider to approve/not approve the payment of \$38,240.50 to Walthill Service for TYM T574HC Tractor and Loader.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.

12. Consider to approve/not approve the purchase of snow bucket in the amount of \$6,600.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.

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13. Clerk's Report – Whitney Anderson
 - a. Treasurer Report
 - a. Consider to accept.
 - b. Motion and Second from Council Members
 - b. Income Statements.
 - c. Budget Reports.
 - d. We will be beta testers for HR Hub with gWorks.
 - e. City office closed Oct 19th
 - f. Consider to approve a local match of up to \$1,250 for Lower Elkhorn NRD Tree Grant.
 - g. Discuss New City Attorney options.
 - h. Discuss Local Match to Franciscan Healthcare for Cuming & Burt County Public Transit to secure NDOT & FTA Grant.
 - i. American Legal draft manuscript of the Lyons Code of Ordinances.
 - j. Discuss Fee Schedule.
14. Consider to approve/not approve payment of \$1,418.09 to KB's Mini Mart.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.
15. Consider to approve/not approve payment of \$112.62 to Steiny's General Store.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.
16. Employee Annual Review Terry Ueding, Shalena Findlay, Mike Heavrin.
17. Consider to approve/not approve a raise for Terry Ueding.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.
18. Consider to approve/not approve a raise for Shalena Findlay.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.
19. Consider to approve/not approve a raise for Mike Heavrin for Library Director and Grant Writer.
 - a. Motion and second from Council Members.
 - b. Tabulation of votes.
20. Adjourn the meeting.